



**Position Title: Experiential School Teaching Assistant - Long Term**  
Substitute – Temporary

**Position Purpose:** The Experiential School Teaching Assistant Long Term Sub is responsible for assisting the classroom teacher on a temporary basis when a teacher or teaching assistant is absent.

The Experiential School is home to Alpha and Junior Kindergarten - 3, 4, and 5-year-old preschool students. The program involves hands-on, student-led learning in safe, beautiful spaces with loving teachers who are experts in early childhood education. Our Reggio-inspired approach puts children at the center of their learning, allowing for exploration and flexibility.

### **Essential Functions**

- Set up interest centers and prepare needed materials and supplies
- Supervise the classroom when the teacher is out of the room
- Help with general housekeeping and kitchen tasks
- Supervise outside playground activities
- Follow directions given by head teacher or immediate supervisor
- Work with children in large and small groups and individually
- Provide classroom & playground coverage for teachers as needed
- Perform other related duties assigned by the Classroom Teacher
- Support Shorecrest's mission and core values

### **Qualifications**

- High school degree or GED, Bachelor's degree preferred
- DCF 40 hour introductory child care training preferred
- Interest in children in an educational setting
- Good verbal skills with students, colleagues and parents
- Demonstrated organizational skills
- Able to use basic office equipment
- Proficient in technology and web based tools

Please send cover letter, resume and [application](#) to Adriana Hollenbeck, Head of the Experiential School at [ahollenbeck@shorecrest.org](mailto:ahollenbeck@shorecrest.org).