



Position Title: Upper School Mathematics Teacher

Reports To: Head of Upper School

Position Purpose: Member of the Mathematics Department tasked with teaching five sections of Upper School Mathematics.

Essential Functions:

- Teach a variety of mathematics courses at the high school level including AP Statistics.
- Develop curricula and course content and prepare course materials such as syllabi, homework assignments, projects, assessments, rubrics and handouts
- Serve as academic advisor to 10-12 students
- Participate in annual Community Service Week
- Manage in-person classroom, including but not limited to planning, organizing procedures and resources, arranging the environment to maximize efficiency, monitoring students' progress, anticipating potential problems
- Attend Upper School faculty meetings regularly
- Maintain regularly scheduled office hours in order to advise and assist students
- Maintain expertise in subject matter through professional development
- Perform other duties as requested by Head of Upper School

Qualifications:

- Bachelor's Degree in Mathematics or related field required
- Master's Degree in Mathematics or related field preferred
- At least three years of classroom teaching experience
- Able to use basic office equipment
- Must demonstrate competency with applicable technology and software
- Supports Shorecrest's Mission and Core Values

Skills, Knowledge & Abilities:

- Demonstrates interest, commitment and ability to work with students of varied academic levels and interests.
- Ability to work in a very busy and highly involved environment
- Knowledge of instructional design and curriculum development
- Experience with co-curricular coaching and advising assignments
- Ability to function as a member of a team and to work as a team member, harmoniously and cooperatively with professional staff and the school community
- Ability to meet deadlines in a timely manner
- Excellent interpersonal skills
- Effective oral and written communication skills

Interested candidates should submit a resume to Fatima Morlando, Upper School Administrative Assistant at fmorlando@shorecrest.org